

**IN THE CIRCUIT COURT OF ST. FRANCOIS COUNTY, MISSOURI  
24th JUDICIAL CIRCUIT**

**MUNICIPAL DIVISION – THE CITY OF FARMINGTON**

**MUNICIPAL COURT OPERATING ORDER #3**

**Effective Date - January 28, 2016**

The Court, on its own motion, makes the following General Orders with respect to the administration of the Court, which shall apply unless otherwise specifically ordered by the Court:

- I. If a defendant fails to appear on a required court date except as provided in Section II. below, the following shall apply:
  - A. If no summons has previously been issued, a summons will be issued.
  - B. If a summons has previously been issued in the case, a warrant will be issued.
  - C. If a warrant is to be issued, a cash or surety bond will be required and the amount of the bond will be the amount of the standard fine and cost for all charges pending prior to the date the defendant fails to appear except as otherwise provided in subsections D or E below.
  - D. If the defendant has not yet personally appeared before the court and a separate failure to appear charge is filed for a non-minor traffic violation and the Defendant signed an original ticket for the non-minor traffic violation and was also served a summons by mail at the defendant's last known address, the bond shall also include the amount of the standard fine and costs for a failure to appear charge.
  - E. If the defendant previously appeared personally and the matter was continued and a separate failure to appear charge is filed for a non-minor traffic violation, the bond shall also include the amount of the standard fine and costs for a failure to appear charge.
- II. A. If a defendant fails to appear for trial, a warrant will be issued. A cash only bond will be required and the amount of the bond will be either the amount of the standard fine and costs for all charges set for trial or \$500.00, whichever is greater except that if a separate failure to appear charge is filed for a non-minor traffic violation, the bond shall also include the amount of the standard fine and costs for a failure to appear charge.

B. If a defendant fails to appear at a hearing on a show cause order related to failure to make a payment, a warrant will be issued. A cash only bond will be required and the amount of the bond will be the amount of the fine and costs remaining unpaid except that if a separate failure to appear charge is filed for a non-minor traffic violation, the bond shall also include the amount of the standard fine and costs for a failure to appear charge.

C. If a defendant fails to appear at a hearing as required by a Community Service Agreement, a warrant will be issued. A cash only bond will be required and the amount of the bond will be the amount of the fine upon which execution was suspended plus any costs which have not then been paid except that if a separate failure to appear charge is filed for a non-minor traffic violation, the bond shall also include the amount of the standard fine and costs for a failure to appear charge.

SO ORDERED:

DATE: \_\_\_\_\_

\_\_\_\_\_  
Judge, City of Farmington

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